



Privacy Statement

We process personal data in the context of the services we provide. The purpose of this Privacy Statement is to inform you about how we handle your personal data.

Contact details

The personal data are processed by:

INCOSE NL

*Ambachtsstraat 15, 3861 RH Nijkerk, the Netherlands, +31 (0)33 247 3478,
info@incose.nl*

INCOSE NL obtains personal data you provide to us yourself, for instance, through the website, by email, by telephone and/or by app. Other than personal data obtained from you directly, we may also obtain your personal data from third parties in the context of the services we provide.

Personal data

INCOSE processes the following categories of personal data:

- Name and address details
- Contact details, such as your email address and telephone number(s)
- Date and place of birth
- Sex
- Areas of interest
- Education background
- Professional experience
- Employer
- Bank details

Purposes

INCOSE NL processes these personal data for various purposes, such as:

- contributing to the functioning of the association in accordance with the provisions of the articles of incorporation of INCOSE NL in general;
and,
- providing content in various forms, including verbally, digitally and in print;
- promoting participation in activities;
- maintaining contact;
- providing high-quality, efficient services;
- performing administrative work;
- improving our services;
- billing;
- collecting payments and taking debt collection measures;
- marketing;
- compliance with legal obligations.

Principles

We process certain personal data in order to implement (your) agreements and/or membership contracts, or to comply with a legal obligation.

We also process personal data because it is in the legitimate interest of INCOSE NL, for example, in order to be able to provide – and improve – its services as efficiently as possible. If personal data are processed on the basis of consent, this will be requested separately. If you provide personal data to INCOSE NL on your own initiative, either at the request of INCOSE NL or otherwise, you thereby consent to the processing of these data by INCOSE NL.

Sharing data within the association

If so requested, INCOSE NL can share relevant personal data of INCOSE NL members with individual INCOSE NL members for the purpose of organising an activity. Such an activity must at all times be intended to benefit the individual member whose personal data are shared and/or the statutory objectives of INCOSE NL.

Sharing data with third parties

INCOSE NL may share personal data with third parties in the context of the services it provides. INCOSE NL may use the services of third parties for the aforementioned purposes, in the context of which personal data are shared with these third parties. These third parties have a processing agreement with INCOSE NL and may only process your personal data for the aforementioned purposes.

Finally, your personal data may be disclosed to third parties if INCOSE NL is required to comply with a legal obligation.

Sharing your data outside the EEA

The processing of your personal data outside the EEA (the European Economic Area, which consists of the European Union, Liechtenstein, Norway and Iceland) is only possible if appropriate safeguards are in place.

Your data may be stored by third parties outside the EU when using Google Analytics, LinkedIn or Facebook. Since these parties are certified under the EU-US Privacy Shield, they must comply with European privacy regulations.

Data retention period

INCOSE NL will not store your personal data for longer than is necessary for the purposes stated in this Privacy Statement. This means that personal data are stored for as long as required in order to fulfil the intended purposes. Since INCOSE NL must observe the statutory retention requirements, such as the tax retention requirement, certain data need to be kept for a longer period.

Data security

It is of utmost importance to us that your personal data is secured against loss or unauthorised access, and INCOSE NL has taken the appropriate security measures to prevent this from happening.

Cookies

Our website uses functional cookies to improve the online service.

Your rights

You have the right to ask INCOSE NL for access to your personal data. You will receive an overview of your personal data within one month from the date your access request is received. If any errors are identified, you may request that your data be amended, supplemented, deleted or blocked.

You may also request INCOSE NL to transfer your personal data or object to the processing of your personal data due to special personal circumstances.

If you have any questions after reading this Privacy Statement or regarding the processing of your personal data, please send them to:

INCOSE NL

*Ambachtsstraat 15, 3861 RH Nijkerk, the Netherlands, +31 (0)33 247 3478,
info@incose.nl*

If you have any complaints about the processing of your personal data by INCOSE NL, please inform us immediately.

Privacy Statement updates

This Privacy Statement was last updated on 18 May 2018.

INCOSE NL may update this Privacy Statement. The most recent version is always published on the website. To ensure that you are always up to date on any changes, we recommend checking this Statement regularly.